

**HART AREA PUBLIC LIBRARY  
BOARD MINUTES  
April 12, 2021**

ROLL CALL: - Nancy Sterk, Paula Moul, Penny Burillo, Jim Evans, Todd Metzler, Director Kathleen Rash.

APPROVAL OF AGENDA: Motion to approve the agenda by Burillo, support by Evans. Motion carried.

PUBLIC COMMENT: None. (Presence noted of Miriam Gray, library employee.)

**GENERAL BUSINESS**

APPROVAL OF MINUTES: Motion to approve the minutes by Burillo, support by Evans. Motion carried.

**REPORTS**

SECRETARY: Nothing other than minutes.

TREASURER: Nothing other than the Director's printed materials.

Motion was made by Metzler, with support by Evans, to approve invoices and payments for March 2021. Motion carried.

Motion was made by Burillo, with support by Evans, to accept financial reports for March 2021. Motion carried.

DIRECTOR'S REPORT: Nothing other than the written report.

CITY: Nothing to report.

TOWNSHIP: Nothing to report.

**Unfinished Business:**

1. Trustee Development -
  - i) Trustee development for next month, possibly a library tour next month.

- ii) A new Library Privacy Act coming up, dealing particularly with the library surveillance videos, which can be requested under the Freedom of Information Act.
2. Reappoint Paula Moul
3. Oath of Office - Paula Moul completed the oath of office.
4. Family First Coronavirus Act - confirmation that the Library will not be reimbursed. The Board considers it likely that, had this been known in advance, it still would have approved the decision to pay the employees in this circumstance.

New Business:

1. Standard of Ethics and Conduct - signed by all board members present.
2. Election of Officers - motion by Burillo to keep the slate as it is presently. All officers agreed to maintain their current position. Support by Evans. Motion carried.
3. Investment Resolution FFY 2021/2022 - Motion by Metzler to approve the HAPL Investment Resolution FFY 2021/2022. Support by Evans. Roll Call Vote: Sterk=yes, Moul=yes, Burillo=yes, Evans=yes, Metzler=yes. Motion carried.
4. Board Meeting Dates, Times, Place FFY 2021/2022 – second Monday of each month at 6 PM - confirmed. Motion by Burillo, support by Metzler. Motion carried.
5. Assistant Director position - the Board endorses, by consensus decision, Director Rash's recommendation of Miriam Gray for the position of Assistant Director.
6. Director's 6-month review. The spreadsheet will be distributed by Sterk to all Board Members to complete for next month. Director Rash will also be working on her self-evaluation, due April 21 to Sterk, then distributed to Board Members to use in completing their individual evaluations to submit to Sterk to be compiled for performance review at May 10 meeting.

NEXT MEETING: May 10, 2021 at 6:00pm.

*Respectfully submitted by Paula Moul, Secretary*